

## **CBS RULES**

**Dated: 27 February 2009**

### **1) Registered Office**

- The Registered Office shall be located at the residence of the Company Secretary from time to time or at such other address as the Committee shall decide

### **2) Full Membership**

- Any candidate must be proposed and seconded by existing members who have held membership for one year
- Membership acceptance will be subject agreement by the Committee (see Rule 7)
- On admission members will pay a £2 'Membership Fee' (see Rule 7)

### **3) Junior Membership**

- Juniors under the age of 18 need to be proposed by a Responsible Adult Member (RAM)
- Juniors may attend but not vote at Annual or Extraordinary General meetings
- Juniors will not be permitted to attend Society functions unless under close supervision of a nominated RAM

### **4) Officers**

The following are the Society's Officers:

Chairman  
Vice-Chairman  
Treasurer  
Secretary  
Captains of Tableau, Effigies, Aerials, Street Fireworks, Barrels, Torches, Fiery Pieces, Firesite, Banners, Bands and Programmes.

### **5) Directors**

The following Officers of the Society shall service as its Directors:

Chairman  
Vice-Chairman  
Treasurer  
Secretary

A Director will retire on ceasing to hold any of those four Offices

### **6) Company Secretary**

The Secretary of the Society also serves as Company Secretary.

### **7) The Committee**

- Will consist of the 15 Officers plus 10 ordinary Committee members
- All members can be voted by the membership on an annual basis at the AGM (unless otherwise agreed at the AGM)
- Will meet throughout the year as deemed appropriate for the Society to function in an efficient and legal manner for the benefit of the membership as a whole
- At Committee meetings a quorum of one-third of those entitled to attend is required
- Will have the following powers in relation to membership matters
  - admit or reject (without needing to state a reason) candidates for membership, including the setting of any conditions for membership
  - temporarily close the membership to new members
  - charge new members a Membership Fee and set this charge as it sees fit
  - propose the level and due date of subscriptions

- appoint from within the membership a President, Life members, Commander in Chief, Safety Officer, lieutenants, clergy and other functionaries
- fill vacancies arising in the Committee within the year and co-opt up to 3 additional Committee members

#### **8) Subscriptions**

- An annual subscription will be payable and the amount and set by the Committee
- Membership subscriptions should be paid in full by the 4 November each year.

#### **9) Misconduct**

- The committee can call to account any member for behaviour that may be deemed misconduct.
- Any member found guilty may be admonished, suspended/put on probation for any period as appropriate or expelled by the Committee

#### **10) Annual General Meeting**

- This will be called by the Secretary giving 21 days notice, being held in February of each year if possible, in order for the members to
  - Receive the Annual Accounts.
  - Receive the Report of the Committee.
  - Elect the Officers and Committee members.
  - Consider any other business laid down by the Committee or a general member (of which the Secretary has received 10 days written notice)

#### **11) Extraordinary General Meeting**

- The Committee will instruct the Secretary to call an EGM as and when required or on receiving a written proposal signed by at least 50 members.
- No business other than the proposal from the members as set out above may be conducted at that meeting.

#### **12) Meetings Generally**

- Unless otherwise stated in these rules the proceedings for the calling of and the conduct at meetings will be as laid down in Company Law

#### **13) Rules**

- These rules can only be amended at a properly constituted AGM and then only if two-thirds of those present vote in favour